

Using the UC Davis Kidney Transplant Online Referral Portal

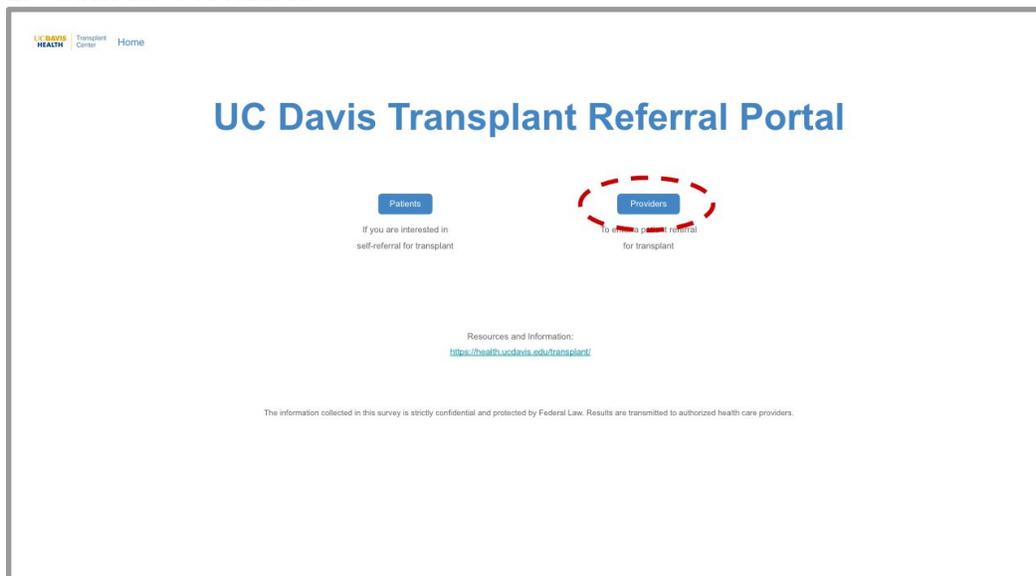
This online portal allows providers to refer patients for kidney transplant evaluation at UC Davis. Before submitting a referral, please have a copy of the patient's Form 2728 available.

REGISTER FOR A NEW ACCOUNT *or* LOGIN TO AN EXISTING ACCOUNT:

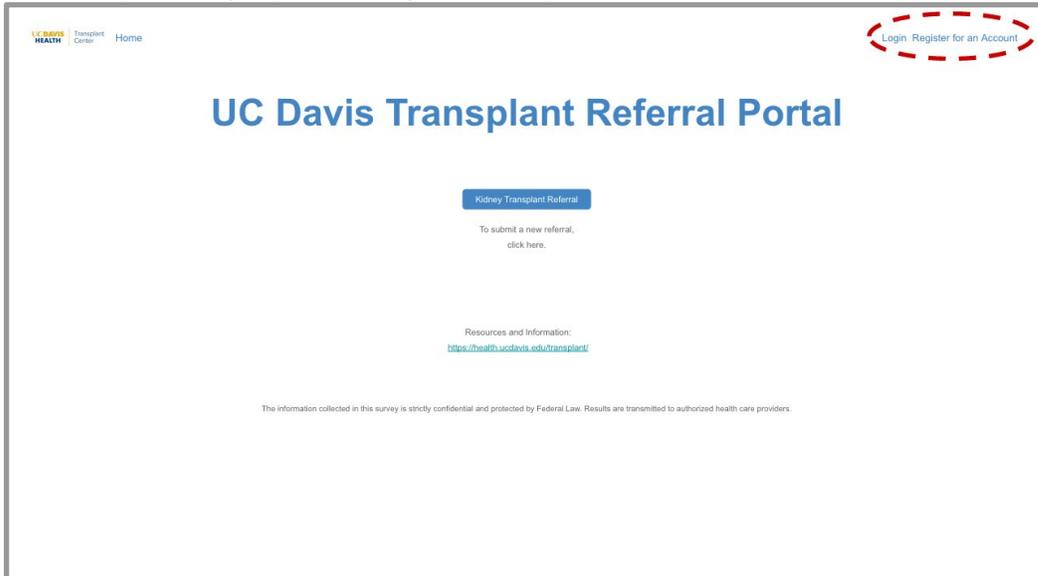
While you can refer patients without creating an account, we strongly recommend that you create an account if you routinely refer transplant patients to UC Davis. This will pre-populate certain information when you make new referrals, streamline the process for submitting necessary documentation, and allow you to view your past referrals.

If you've already used a similar online referral portal at a different facility to refer patients for kidney transplant, your existing account username and password will also work for the UC Davis Referral portal.

1. Go to our website, www.UCDavisTransplantReferral.org.
2. Click on "Providers."



3. In the upper right-hand corner, click on “Register for an account [for new accounts]” or “Login [for existing accounts].”



To register:

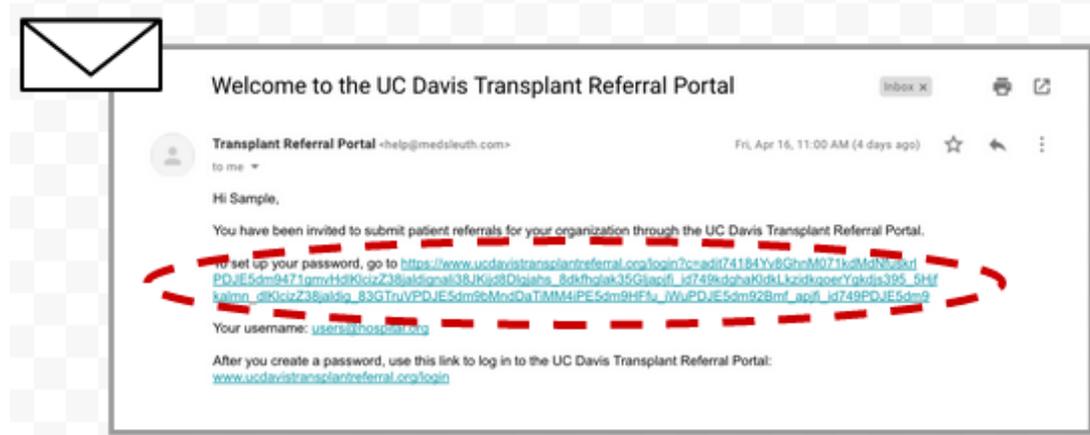
4. Fill out your name, work email address, and organization name. All fields are required.

For “Organization Name,” please specify the location of your particular facility if your organization has multiple locations.

The screenshot shows the registration form. It includes the UC Davis Health Transplant Center logo at the top. The form has four input fields: "Sample" (with a person icon), "User" (with a person icon), "users@hospital.org" (with an email icon), and "Hospital - Downtown" (with a person icon). Below the fields is a blue "Sign Up" button. At the bottom of the form, there is a link that says "Already have an account?"

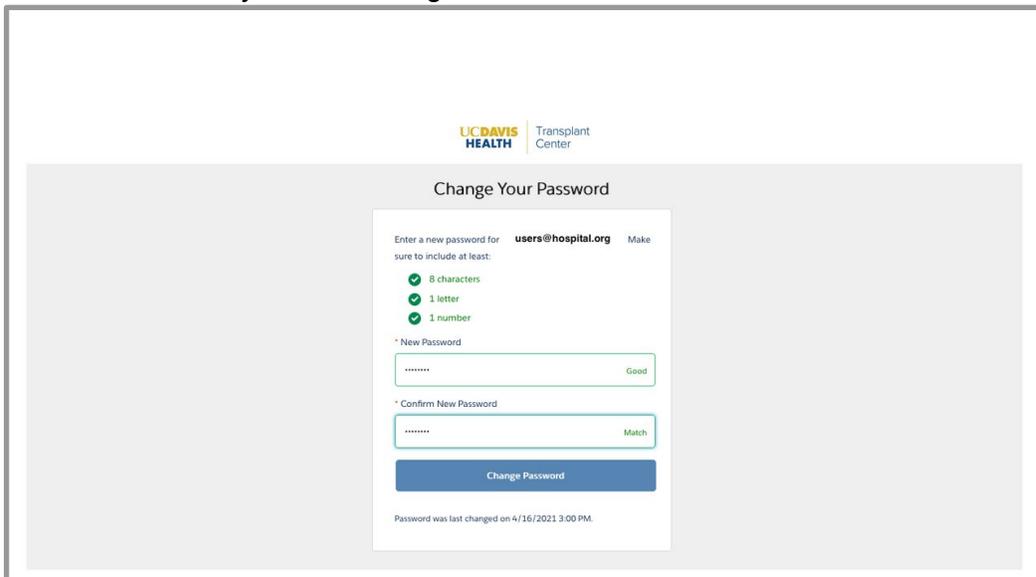
5. Once you click “Sign Up,” check the email address that you just used to register.

- You should have received an email from <help@medsleuth.com>. Click on the “set your password” link in the email.



- Set a password and click “Change Password.” You are now logged into your new account.

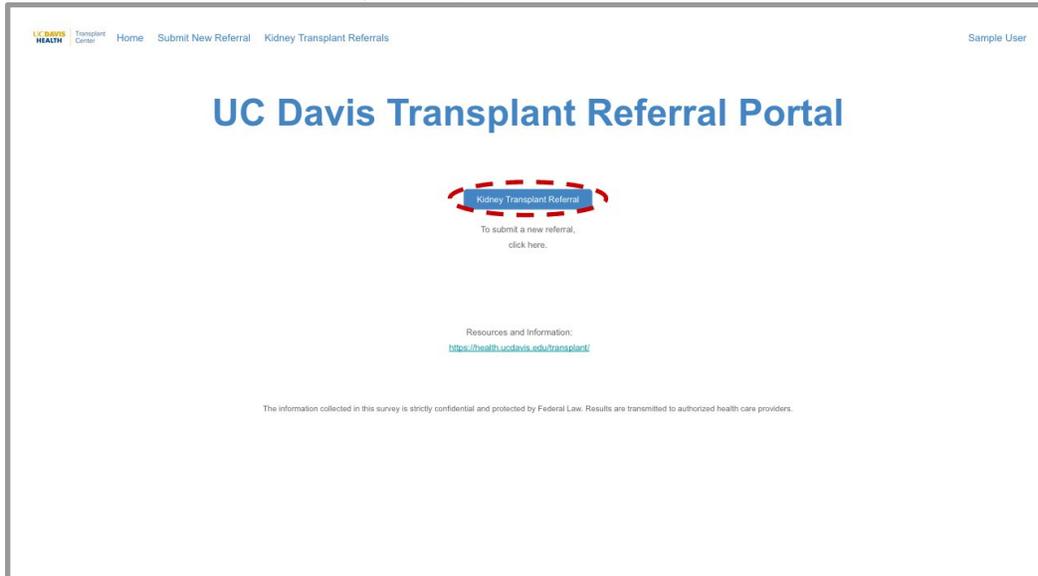
To log into your account in the future, you will need to first select “Provider” from the home page in order to access the “Login” option. You can also go directly to www.UCDavisTransplantReferral.org/login. Please note that your username is the email address you used to register.



SUBMIT A NEW REFERRAL:

- Log into your account by going to www.UCDavisTransplantReferral.org/login or by clicking the blue “Provider” button on the main page, and then “Login” in the upper right-hand corner.

2. Click on the blue “Kidney Transplant Referral” button.



3. Complete the questionnaire. All fields are required unless otherwise noted.

If your referral is declined:

Referral Submitted

Date of Referral: 01-28-2022
 Name of Referring Provider: Allison Emdee
 Patient First Name: Felix
 Patient Last Name: Fake
 Patient DOB: 1970-08-08

Reason for Declination:

- BMI meets or exceeds 40

Thank you for submitting a referral to the Kidney Transplant Program at UC Davis.

Unfortunately, your patient does not meet UC Davis referral criteria and the referral was closed. If your patient's condition should improve, you are welcome to re-refer them at that time.

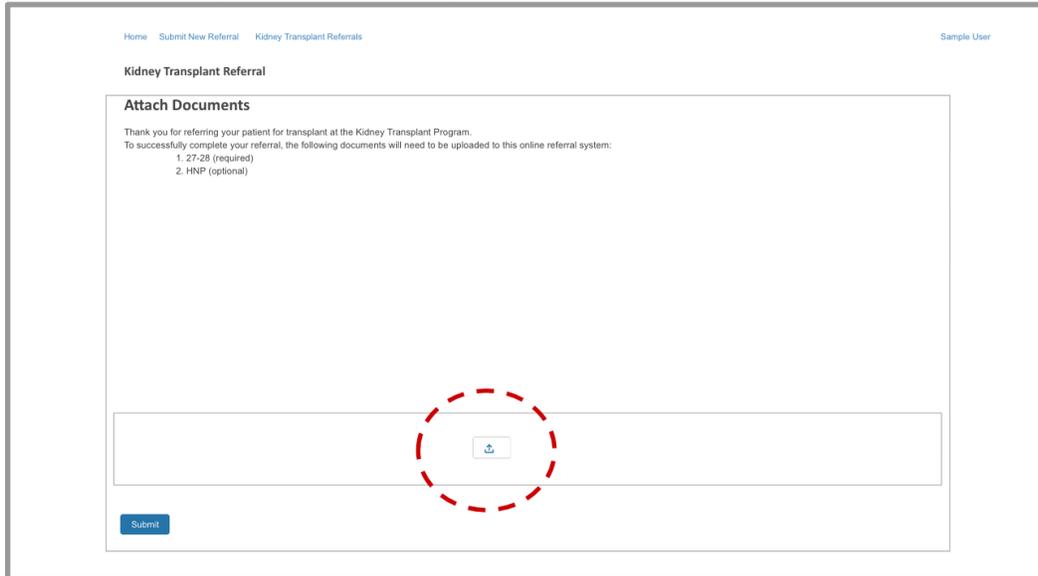
We kindly ask that you contact your patient to inform them of the outcome of this referral.

If there are extenuating circumstances and you would like to appeal this decision, please send an email to hs-transplant.referrals@ucdavis.edu with details.

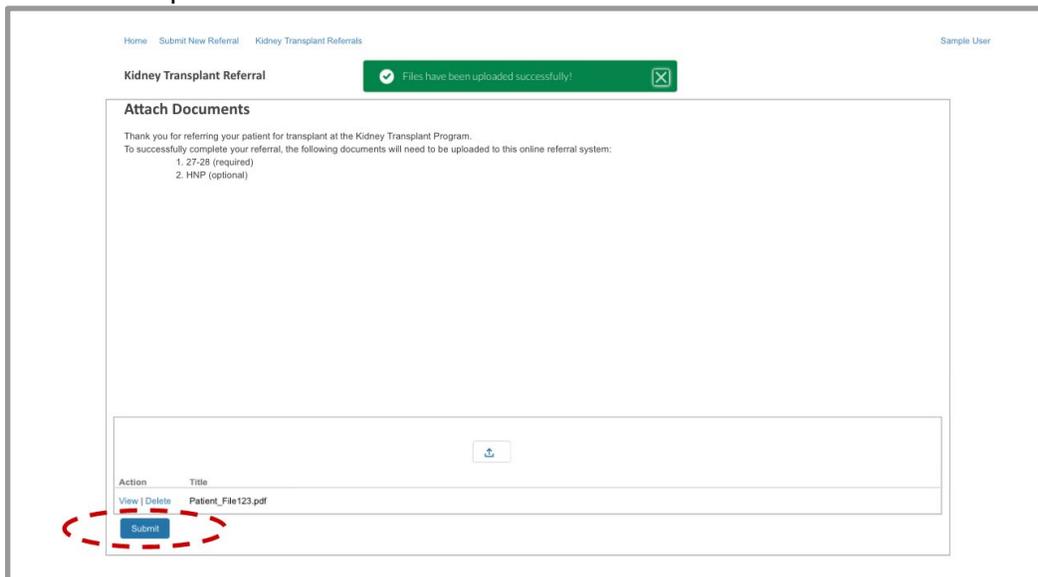
In the questionnaire, you will be asked if your patient meets our exclusion criteria. While you can still submit the referral, declined patients will not be scheduled for a transplant evaluation at this time.

If there are extenuating circumstances and you would like to appeal this decision, please send an email to hs-transplant.referrals@ucdavis.edu with details.

4. If your referral is accepted, upload the requested documents.
 - a. Click on the “Upload Files” button towards the bottom of the page.
 - b. Select the requested files from your computer, then select “Upload.”
 - c. To upload additional files, simply click the “Upload Files” button again.
Please upload all of the requested files at the time of referral.



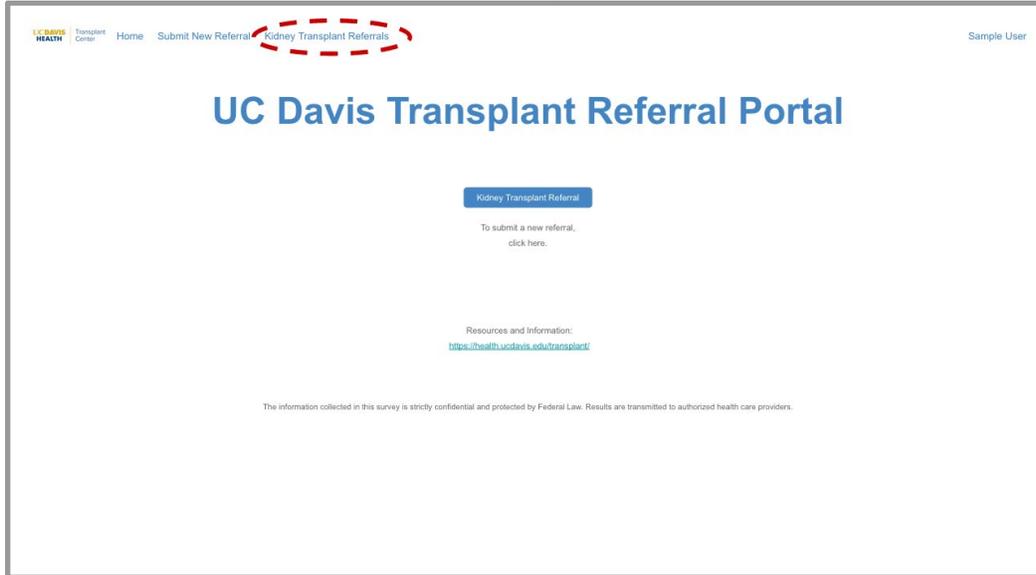
5. Once you are finished uploading files, click the “Submit” button. Your referral is now complete.



You will not receive any additional communication from UC Davis at this time, however, a record of the referral will remain in the system under your login.

VIEW *or* PRINT A PAST REFERRAL:

1. Log into your account by going to www.UCDavisTransplantReferral.org/login or by clicking the blue “Provider” button on the main page, and then “Login” in the upper right-hand corner.
2. On the top left, click on the blue “Kidney Transplant Referrals” link.



3. Open the patient’s record by clicking on the blue “Record ID” link in the leftmost column.

Record ID	Patient First Name	Patient Last Name	Age	Zip Code	Submitted Date	Disqualifications	Status
a1d7g000001W4HAA2	Today	Date	26	02144	Apr 30, 2021	PASSED	Eval scheduled for 5/7/21.
a1d7g000001P4AAE	Steve	McQueen	31	11226	Apr 6, 2021	PASSED	Left voicemail for pt on 4/...
a1d7g000001P5vAAE	Just Right	Kidney	30	55555	Apr 7, 2021	PASSED	Pt needs to complete ques...
a1d7g000001P5qAAE	Too Heavy	Kidney	30	55555	Apr 7, 2021	BMI meets or exceeds 40	
a1d7g000001PBKAA2	asdf	asdf	40	11111	Apr 16, 2021	PASSED	Referred to finance prior to...

4. To print, click on “Printable view” in the upper right-hand corner.

UC DAVIS HEALTH Transplant Center Home Submit New Referral Kidney Transplant Referrals Sample User

Kidney Transplant Referral
a1Y1R0000068SqT

Printable View

DETAILS RELATED

▼ Patient Information:

Patient First Name	test	Record ID	a1X1R000006Zy5e
Middle Name		SSN	
Patient Last Name	test	Completed	4/10/2021 6:58 AM
Gender	Female		
DOB	12/1/1980		
Age	40		
Race	Caucasian		
Preferred Language	English		
Translator Required	No		

5. Click on “Print this page” in the upper right-hand corner to print or to generate a PDF.

Transplant Referral

a1Y1R0000068SqT

Print This Page

▼ Patient Information:

Patient First Name	test	Record ID	a1X1R000006Zy5e
Middle Name		SSN	
Patient Last Name	test	Completed	4/10/2021 6:58 AM
Gender	Female		
DOB	12/1/1980		
Age	40		
Race	Caucasian		
Preferred Language	Portuguese		
Translator Required	No		
HT	5' 4"		
WT	70.3 kg (155 lbs)		
BMI	26.00 kg/m ²		
Street Address	1234		
City	test		
State	CA		
Zip Code	123123		
Phone Number	(555) 555-5555		
Phone Type	Mobile		
Email Address			

▼ Patient's Emergency Contact:

AFTER SUBMITTING A REFERRAL:

Your patient will be contacted by UC Davis Referral Coordinator who will explain next steps as outlined below:

- 1) Health History Questionnaire – your patient will receive an email with a link to a secure online Health History Questionnaire to complete.
- 2) Education – patient watches the Kidney Transplant Evaluation Education video.

Please encourage your patient to view the Education video and complete the Health History Questionnaire. Both are requirements to initiate the evaluation process at UC Davis.

Once our office receives the completed questionnaire, your patient will be contacted by a member of our referral team to schedule an evaluation appointment.

The best way to contact the UC Davis Kidney Transplant Referral Team is via e-mail at hs-transplant.referrals@ucdavis.edu. Alternatively, contact us via phone during business hours (9AM – 5PM) at 916-734-2111.