

# **Permit Parking**

*Policy ID: 3387*

*Revised 03/05/2020*

## **I. PURPOSE**

This section outlines the policy and procedures for permit parking at the University of California, Davis Health (see also UC Davis Policy and Procedure, Section [360-05](#), Parking Regulations.)

## **II. SETTING**

UC Davis Health

## **III. GENERAL**

- a. Various parking areas on UCDH grounds, including off-site and leased facilities, are reserved for permit-only parking for faculty, staff, students, visitors, government, or vendor/service vehicles. To use these areas, vehicles must display a valid permit and/or license plate. All permits must be authorized and issued by Parking Services. In some lots, a one-day permit may be purchased, via permit dispensing machine.
- b. Vehicles not displaying valid permits and/or license plate may be subject to a parking violation citation whether payroll deductions are still in effect or not. Active payroll deduction is not a substitute for having a valid permit displayed.
- c. Only a D, CP3 or CH permit allows the holder a reserved parking space. All other permits are dispensed on a “first-come, first serve” basis and do not guarantee the holder a parking space. It provides the opportunity to legally park where space is available.
- d. Permits are not for resale and are not transferable to other persons. Permits are for use by the purchaser only. Only one active parking permit may be assigned per person at one time.
- e. Permits may be purchased via cash or credit card. Employees who are career, 50% employed are eligible for payroll deduction. Employees employed 49% or less, are eligible to purchase temporary permits via cash or credit card.

## **IV. POLICY**

- a. B Permits
  1. These permits may be purchased by 50% or more career employees. Permit holders may park in designated open lots anytime. Employees with B permits may park in parking structures in specified location only between the hours of 5:00

p.m. to 9:00 a.m., Monday-Friday and all-day Saturday and Sunday, when space is available and patient parking is not negatively impacted. To ensure adequate patient/visitor parking, employees with B permits may not park in gated or metered parking lots during the hours of 9:00 a.m. to 5:00 p.m. and may be subject to a parking violation. (UCDH B permits are synonymous with UCD campus A permits.) B Permits allow the purchaser to park in B Permit designated areas when space is available.

b. Temporary B Permits

1. These permits may be purchased by career employees, limited appointment employees, or employees who are 49% or less.
2. Permit holders may park in designated open lots anytime. Employees with B permits may park in parking structures in specified location only between the hours of 5:00 p.m. to 9:00 a.m., Monday-Friday and all-day Saturday and Sunday, when space is available and patient parking is not negatively impacted. (UCDH Temporary B permits are synonymous with UCD campus A permits.) Temporary B permits allow the purchaser to park in B permit designated areas. Temporary B permits may be purchased on a monthly basis, up to 1 year.

c. Temporary C Permits

1. These permits may be purchased by limited appointment employees, employees who are 49% or less, per diem employees or students. Permit holders may park in all C permit designated open lots anytime. (UCDH Temporary C permits are synonymous with UCD campus C permits.) C permits may be purchased on a monthly basis up to 1 year.

d. School of Medicine Student Green Commuters

1. Students in the School of Medicine (SOM) who park after 5:00 p.m., who have registered with the Parking Office as a Green Commuter, may receive up to 24 Green Commuter 1-Day Permits per fiscal year. Students must be enrolled in the School of Medicine to qualify. SOM permit must be renewed after expiration. SOM permit is only valid in lots 12, 17, and Parking Structure 4 (B stalls) after 5:00 pm weekdays and all-day on Saturday and Sunday.

e. D Permits

1. D permits may be purchased by career employees employed 50% or more; limited appointment employees and students are not eligible for D permits. The premium rate charged for a D permit ensures the employee a reserved space in a lot, not in a specific

stall. The permits are issued according to the priority listing defined in UCDH Policies and Procedures, Section 3378, and where availability exists. Reserved parking is valid only in the area assigned. D permit holders may park in available B stalls anytime they are not in their specifically assigned areas and must abide by same hourly restrictions of that of a B permit.

f. Carpool Permits

1. CP-2 (two-person carpool) and CP-3 (three-person carpool) permits may be purchased by career employees employed 50% or more who are registered as a Green Commuter with UCDH Parking Services Department. Carpool permit holders have access to the same parking privileges as B permit holders. 3 Person Carpools may utilize reserved CP-3 stalls, when available. Carpool parking is synonymous to A parking on the UCD campus. Only one permit will be issued for each established carpool. Carpool members are expected to use their parking Rideshare courtesies when they drive alone.
2. CP-2 (two-person carpool) consists of two UCDH employees. Each Carpool member is responsible for canceling his/her own payroll deductions when participation in a carpool is no longer desired. Employees using a carpool permit after dissolution of a carpool will be subject to pay the B permit parking rate.
3. CP-3 (three-person carpool) consists of three (or more) UCDH employees. Each carpool member is responsible for canceling his/her own payroll deductions when participation in a carpool is no longer desired. Employees using a carpool permit after dissolution of a carpool will be subject to pay the B permit parking rate.
4. D-CP2 (two-person carpool) consists of two UCDH employees (at least 50% or more career appointment). Limited term employees and students are not eligible for D-CP2. This permit allows for one reserved space, in an assigned lot, when a space is available. The cost of this permit will be identical to that of a regular D permit. The premium rate charged for a D-CP2 permit ensures the employees a reserved space in a lot, not a specific stall. The permits are issued according to the priority listing defined in UCDH Policies and Procedures, Section [3378](#), and where availability exists. D permit holders may park in available B stalls anytime they are not in their specifically assigned areas and must abide by same hourly restrictions of that of a B permit. Reserved parking is valid only in the area assigned.

- g. Motorcycle Permit
  - 1. Motorcycle permits are available to all University affiliates. Permit holders may park their motorcycle in designated motorcycle parking spaces only. Motorcycle spaces are designated in the Parking Structures 1, 2 and 3 and some open lots. If all motorcycle spaces are taken, permit holders may park in any B stall.
- h. Courier
  - 1. Courier permits are issued to departments requiring frequent short-term access to and from on- and off-site facilities. Departments will be recharged for each approved Courier Permit based upon the current fee schedule. Courier permits must be used with a valid, employee-purchased A, B or D permit. Courier parking is limited to a 3-hour daily maximum unless otherwise posted. Parking Structure 1 has a 1-hour daily maximum. Courier permits are valid in all UCDH Courier designated parking spaces, except metered lots or restricted areas such as Parking Structure 2 and 3. Requests for Courier permits must be approved by the Division Chair/Associate Director.
- i. Courtesy
  - 1. Courtesy permits are available upon request to UCDH departments for government officials, volunteer chaplains and other persons or groups who serve UCDH on a non-compensated basis. These permits may be requested from Parking Services and may be recharged to the requesting department.
- j. Retiree permits
  - 1. Retiree permits are issued to retired faculty and staff providing "A" permit parking privileges on Davis campus and "B" permit parking at UC Davis Medical Center at no cost to permit holders. Retiree permits issued by the University Relations Office can park in all UCDH B stalls. These permits are not intended for use by Retirees who return to university employment or family members.
- k. Volunteer Clinical Faculty permits--are issued annually to Volunteer faculty and paid by the permit holder or host department. Volunteer faculty permits are valid in all UCDH parking lots, except metered lots and restricted areas. These permits are only valid for one fiscal year and will expire June 30 each year.
  - 1. Volunteer permits are issued quarterly to hospital volunteers and recharged to the Volunteer Services Department. Volunteer permits are valid as indicated on the permit. Special parking is given at the discretion of the Parking Services Manager and the

Volunteer Services Manager to volunteers who work late hours. A valid volunteer permit must be displayed.

1. **One-Day Visitor Permits**

Daily visitor permits may be purchased by departments on a recharge basis. These permits are intended for use by guest speakers, official visitors attending meetings, etc. One-day visitor permits are not to be issued to or used by UCD students, faculty or staff.
- m. **Monthly Vendor/Contractor Parking**
  1. Monthly Vendor Permits for vendors, contractors, salespersons and consumer service representatives are available at the Parking and Transportation Services office.
  2. Vendor permits may be purchased by sales and service representatives on a cash/credit card basis or by UCDH departments on a recharge basis, if approved by the department head. Permits are purchased on a calendar month basis at the current rate.
  3. Monthly Vendor permits are valid in available Vendor stalls, open parking lots (B stalls), Parking Structure 3 (Lower Level), Parking Structure 2 (Levels 3 and 4), and Visitor stalls in Lots 12, 20, 25 and Broadway.
- mi. **Daily Vendor Permit**
  1. Daily Vendor Permits may be purchased by a vendor, contractor, salesperson, and consumer service representative through the UCDH Parking Services Office. They are not available to staff or students. Special parking may be given at the discretion of the Parking Services Manager to vendors who may require close in parking due to the nature of their business with the Medical Center.
  2. One-Day Vendor Permits are valid in open parking lots (B stalls) or in designated vendor parking stalls.
- mii. **Disabled Placards--or plates issued by the California Department of Motor Vehicles identifying staff, faculty and students who require a wide parking space to use special equipment such as wheelchairs or walkers will be required to purchase and display a valid UCDH B, C or D parking permit. If applicant is not a permit holder, a daily permit can be purchased in Lot 25 or by downloading the ParkMobile app (Zone 42201). These are the only permits honored in parking spaces denoted by the international handicap symbol because they are displayed in conjunction with a handicapped placard or plate. Employees must present, in person, current Disabled Placard and proof of ownership to the parking office, prior to using the disabled stalls.**

- p. Medical Accommodation Permit
1. Medical Accommodation Permit is available through the parking office for persons who require temporary, short-term, close-in parking for medical reasons, but who do not require a wide-space stall for mobility. This permit is issued with a time period not to exceed 2 months. Extension of this time limitation is granted at the discretion of the Parking Services Manager with appropriate documentation from a physician.
  2. Medical Accommodation Permits must be displayed with a valid B, C or D parking permit. If the applicant is not a permit holder, a daily permit can be purchased in Lots 14, 16, 18 or 25.
  3. Medical Accommodation Permit eligibility for staff/employees is reviewed by Parking Services. Employees must provide to Parking Services a letter from a physician stating mobility limitations and duration of need.
- q. Employee Appointment Permit
1. Available to all employees parking as patients or those accompanying family members who are patients to the Medical Center. Permits can be obtained by going to <https://ucdmc.aimsparking.com> . Employees obtaining appointment permits must have a scheduled appointment either for themselves or for their immediate family member. The intent of this permit is to allow convenient parking for employees during the duration of their medical appointments or the appointment of an immediate family member. Employees are expected to relocate to their assigned parking areas after their medical appointments have been completed if they are reporting back to work. Hourly/Daily parking rates apply.
- r. Green Commuter 1-Day Permit
1. The Green Commuter (1-Day Permit) is offered as a benefit to those employees taking alternative transportation to work during peak hours. Employees enrolled in a Vanpool, Carpool, Regional Transit, Biker, or other transit systems including those who get dropped off or walk to work are eligible for this permit. Registered Green Commuters may receive up to 24 Green Commuter 1-Day permits per fiscal year. Upon cancellation of any of these alternative forms of transportation, the person will become ineligible for the Green Commuter 1-Day Permit. Continued use of such permit or transfer of this parking privilege

to anyone else may result in a parking citation. Permits are not replaced and cannot be used retroactively.