

## **RFP 04212025 - Exhibit A - Minimum Qualifications to Respond**

For proposals to be considered for evaluation, Suppliers must be able to meet all minimum qualifications as outlined below. Suppliers that do not meet the minimum qualifications should not submit a proposal as it will not be considered.

### **Business Experience**

Supplier must have been in business for a minimum period of 3 years and should have verifiable successful experience in providing the range of contingent services specified in this RFP. Supplier should be able to demonstrate and show evidence of having the capability to provide the required services by possessing adequate available resources.

### **Conversion Fee:**

As set forth below, UCDH agrees to pay a conversion fee upon the conversion of a contingent labor employee to a UCDH Full Time Employee. The conversion fee is based on the annualized salary (2,096 hours) of the converted employee. Multiply the contingent employee's pay rate by 2,096 to determine the annualized salary.

Should the employee be used in a different capacity/project, the time banked on previous assignment(s) shall apply as the total calendar days as follows:

<b>Calendar Days Worked on Assignment</b>	<b>% of Annual Salary</b>
0-30 days	15%
60 days	10%
90 days	No Fee

### **Right to Terminate**

In addition to the right to terminate as otherwise provided in the Agreement, UC Davis Health may also terminate this Agreement in part, by eliminating its request for one or more of temporary/professional service workers upon the discontinuance or reduction of appropriated funds used to support this Agreement. In the event that UCDH terminates this Agreement in part, Supplier's fees shall be reduced proportionately by the proportionate value of the terminated positions, and the parties shall promptly seek to agree upon that proportionate reduction. The determination whether such funds are available shall be made by UCDH at its absolute discretion.

**ACCEPT UC TERMS AND CONDITIONS OF PURCHASE** (no exceptions allowed)

- a. UC Terms and Conditions of Purchase, dated 4/20/2021 (Attachment A)
- b. Appendix Data Security and Privacy, dated 8/20/2021 (Attachment C)
- c. Appendix HIPAA Business Associate, dated 8/10/2021 (Attachment D)

**California Pricing Template**

Based on their ability to provide services within the State of California, suppliers are required to propose rates for all roles within the Exhibit C pricing templates.

**Supplier signature acknowledges that Supplier meets all minimum qualifications and confirmation they have reviewed and understand the RFP requirements as outlined throughout this document.**

**Signed document must be included with your RFP response.**

**[SUPPLIER NAME]**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name, Title)

\_\_\_\_\_  
(Date)