Using Zoom's Artificial Intelligence (AI) Companion tool at UC Davis Health

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Zoom AI Companion has been activated for use at UC Davis Health. The tool is a generative AI digital assistant designed to enhance productivity and collaboration across the Zoom platform, offering features like meeting summaries, chat assistance, and smart recordings.

As with any new tool, it is important to approach its use with awareness and consideration of potential risk. In alignment with the Zoom and Recording at UC Davis Health guidance previously distributed, the UC Davis Health workforce is permitted to use AI Companion as operationally appropriate. Importantly, Zoom AI Companion outputs may not include patient information. AI Companion users must also have:

- prior approval of use per use case by management
- necessity of the use for the work purpose
- consent by all users involved in the Zoom meeting where the service will be used
- maintenance and destruction of the information created

The University of California Office of the President (UCOP) has guidance on Zoom AI Companion functionality we recommend reviewing to understand how to use the service.

Thank you for embracing this new tool thoughtfully and responsibly. Please contact Compliance and Privacy Services at hs-privacyprogram@ucdavis.edu or 916-734-8808, or the IT Help Desk at 916-734-4357 if you have any questions.